

# **PRIVACY**

## **PRIVACY POLICY**

Drapeau Corporation's Privacy Policy includes its divisions Consultant F-Drapeau, Équipements FDS, and Mini-Entrepôts Intérim.

Drapeau Corporation is committed to protecting the privacy of its customers.

This Privacy Policy informs you of Drapeau Corporation's practices regarding the collection, use and disclosure of personal and professional information that can be provided by accessing our website, services, sales, promotions and related activities.

#### **Personal Information**

For the purposes of this Privacy Policy, "personal and professional information" means any information that can identify a person individually.

# **Collect and Use of Personal and Professional Information**

Drapeau Corporation collects personal and professional information related to its relationship with you. The types of personal and professional information we collect are:

- •contact details such as last name, first name, position held, company, company address, email (professional or personal), language preferences, gender;
- •details on purchased goods and services, and any other information you may provide for a purchase or service transaction:
- •information you provide us when you communicate with us, including data transmitted in surveys, entry forms, and promotional activities.

Drapeau Corporation uses your personal and professional information to:

- •provide the services you requested:
- •transmit information relating to a request you made;
- •inform about events, products and services (new and old);
- •improve and develop our products, services and website;
- •settle transactions made with us, including return of goods, repayment or recovery;
- •inform on the status of any product or service order;
- protect you and your business against fraudulent activity;
- •answer your communications.

#### Cookies

A cookie is a small file that our web server stores in your computer to give you an individual identification. We use cookies to learn how to serve you better and understand the sections of our website that interest you. Only Drapeau Corporation can read the information linked to the cookie.

If you do not want a cookie to be installed on your computer, tablet or phone, you can set your browser so as to refuse cookies or warn you before accepting cookies. If you configure your browser so as to refuse cookies, sections of our site may not function properly. Please refer to your browser's documentation.

# **Disclosure of Your Personal and Professional Information**

Your personal and professional information will not be sold, exchanged, transferred, licensed or leased without your consent.

Drapeau Corporation may disclose personal and professional information to affiliated entities, suppliers and third parties helping us in providing services or achieving our goals. Drapeau Corporation requires that all affiliates and suppliers keep all personal and professional information confidential, and use them exclusively in connection with delivering their products and services to us.

Drapeau Corporation reserves the right to cooperate fully with local, provincial and federal authorities in any investigation of personal information (including private electronic communications transmitted on Drapeau Corporation's website) or alleged illegal activity.

Drapeau Corporation reserves the right to disclose or transfer personal and professional information to a third party in the event of a sale, merger, transfer of assets or shares of Drapeau Corporation, provided that the third party agrees to abide by the principles stated in this Privacy Policy.

## **Acknowledgement and Consent**

Drapeau Corporation collects personal and professional information about its customers only when they provide it willingly or when such information is provided on behalf of our clients.

The form of consent provided by an individual, explicitly or implicitly, will largely depend on the sensitive nature of the personal and professional information, and on the individual's reasonable expectations, given the circumstances.

You can withdraw your consent at any time, which is subject to legal or contractual restrictions and reasonable notice. If you wish to withdraw your consent, please email Drapeau Corporation at privacy@fdrapeau.com. Drapeau Corporation will inform you of the implications of withdrawing your consent.

We do not require, as a condition of supplying a product or service, your consent to the collection, use or disclosure of your personal and professional information beyond what is necessary to achieve specified and legitimate goals.

## **Protecting Your Personal and Professional Information**

Drapeau Corporation will make every commercially possible effort to ensure that personal and professional information collected is protected against loss and unauthorized access. Access to your personal and professional information is restricted to some employees and representatives of Drapeau Corporation.

Also, Drapeau Corporation uses generally accepted security tools, such as firewalls, access controls and encryption to protect personal and professional information against loss or unauthorized access.

#### **Location of Your Personal and Professional Information**

Regardless of where your personal and professional information is stored, protections described in this Privacy Policy will be observed and you will be able to access your personal and professional information.

### **Retention of Your Personal and Professional Information**

Drapeau Corporation keeps your personal and professional information for as long as necessary to achieve the purpose for which it was collected and to comply with applicable laws.

#### **Changes to This Privacy Policy**

Drapeau Corporation reserves the right to change this Privacy Policy at any time without notice. The Privacy Policy posted through this notice will be considered as the Privacy Policy currently in effect.

## **Access and Update**

You can email privacy@fdrapeau.com to request access to your personal and professional information to correct or update it.

#### **Contact Us**

For any comments or questions regarding Drapeau Corporation's Privacy Policy, or if you believe that the company has failed in its duties to abide by this Privacy Policy, please contact us.

Email: privacy@fdrapeau.com
Mail: **Privacy Officer** 

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